Narayana Health Insurance

Claim form for health insurance policies other than travel and personal accident

CLAIM FORM - PART A

TO BE FILLED IN BY THE INSURED

(TO BE FILLED IN BLOCK LETTERS)

The issue of this Form is not to be taken as an admission of liability

DETAILS OF PRIMARY INSURED:

SECTION A

a) Policy No. [ ]   a) Sl. No./Certificate No. [ ]

c) Company/TPA ID No. [ ]

d) Name [S U R N A M E] [F I R S T   N A M E] [M I D D L E   N A M E]

e) Address [ ]

City [ ]   State [ ]

Pin Code [ ]   Phone No. [ ]   Email ID [ ]

DETAILS OF INSURANCE HISTORY:

SECTION B

a) Currently covered by any other Mediclaim/Health Insurance   YES [ ]   NO [ ]

b) Date of commencement of first Insurance without break [D D M M Y Y Y Y]

c) If yes, Company name [ ]   Policy No. [ ]

Sum Insured (Rs.) [ ]

d) Have you been hospitalised in the last four years since inception of the contract?   YES [ ]   NO [ ]   [D D M M Y Y]

Diagnosis [ ]

e) Previously covered by any other Mediclaim/Health Insurance   YES [ ]   NO [ ]

f) If yes, Company name [ ]

DETAILS OF INSURED PERSON HOSPITALISED:

SECTION C

a) Name [S U R N A M E] [F I R S T   N A M E] [M I D D L E   N A M E]

b) Gender   Male [M]   Female [F]   Third Gender [T]   c) Age [Y Y]   Month [M M]   d) Date of Birth [D D M M Y Y]

e) Relationship to Primary Insured   Self [ ]   Spouse [ ]   Child [ ]   Father [ ]   Mother [ ]   Other [ ]

(Please specify) [ ]

f) Occupation   Service [ ]   Self-employed [ ]   Homemaker [ ]   Student [ ]   Retired [ ]   Other [ ]

(Please specify) [ ]

g) Address (if different from above) [ ]

City [ ]   State [ ]

Pin Code [ ]   Phone No. [ ]   Email ID [ ]

DETAILS OF HOSPITALISATION:

SECTION D

a) Name of Hospital where admitted [ ]

b) Room category occupied   Day care [ ]   Single occupancy [ ]   Twin sharing [ ]   3 or more beds per room [ ]

c) Hospitalisation due to   Injury [ ]   Illness [ ]   Maternity [ ]

d) Date of injury/Date first detected/Date of delivery [D D M M Y Y]   e) Date of admission [D D M M Y Y]

f) Time [H H M M]   g) Date of discharge [D D M M Y Y]   h) Time [H H M M]   i) If Injury, give cause: Self-Inflicted [ ]

Road traffic accident [ ]   Substance abuse/alcohol consumption [ ]   i. If medico legal   YES [ ]   NO [ ]

ii. Reported to police   YES [ ]   NO [ ]   MLC Report & Police FIR attached   YES [ ]   NO [ ]   j) System of medicine [ ]

DETAILS OF CLAIM:

a) Details of the treatment expenses claimed

i. Pre-hospitalisation expenses	Rs. ☐☐☐☐☐☐☐	ii. Hospitalisation expenses	Rs. ☐☐☐☐☐☐☐
iii. Post-hospitalisation expenses	Rs. ☐☐☐☐☐☐☐	iv. Health checkup cost	Rs. ☐☐☐☐☐☐☐
v. Ambulance charges	Rs. ☐☐☐☐☐☐☐	vi. Others (code) ☐	Rs. ☐☐☐☐☐☐☐
		Total	Rs. ☐☐☐☐☐☐☐

vii. Pre-hospitalisation period   Days ☐☐☐   viii. Post-hospitalisation period   Days ☐☐☐

b) Claim for domiciliary hospitalisation   ☐ YES   ☐ NO (If yes, provide details in annexure)

c) Details of lump sum/ cash benefit claimed

i. Hospital daily cash	Rs. ☐☐☐☐☐☐☐	ii. Surgical cash	Rs. ☐☐☐☐☐☐☐
iii. Critical illness benefit	Rs. ☐☐☐☐☐☐☐	iv. Convalescence	Rs. ☐☐☐☐☐☐☐
v. Pre/Post hospitalization lump sum benefit	Rs. ☐☐☐☐☐☐☐	vi. Others	Rs. ☐☐☐☐☐☐☐
		Total	Rs. ☐☐☐☐☐☐☐

Claim Documents Submitted- Check List:

☐ Claim Form Duly Signed	☐ Hospital Discharge Summary	☐ Investigation Reports (Including CT MRI / USG / HPE)
☐ Copy of the Claim Intimation, if any	☐ Pharmacy Bill	
☐ Hospital Main Bill	☐ Operation Theatre Notes	☐ Doctor's Prescriptions
☐ Hospital Break-up Bill	☐ ECG	☐ Others
☐ Hospital Bill Payment Receipt	☐ Doctor's Request for Investigation	

SECTION E

DETAILS OF BILLS ENCLOSED:

SI No.	Bill No.	Date	Issued by	Towards	Amount (Rs)
				Hospital Main Bill	
				Pre-hospitalisation Bills: Nos	
				Post-hospitalisation Bills: Nos	
				Pharmacy Bills	

SECTION F

DETAILS OF PRIMARY INSURED'S BANK ACCOUNT:

a) PAN ☐☐☐☐☐☐☐☐☐☐   b) Account No. ☐☐☐☐☐☐☐☐☐☐☐☐

c) Bank name and branch ☐☐☐☐☐☐☐☐☐☐☐☐

d) Cheque/DD Payable details ☐☐☐☐☐☐☐☐☐☐☐   e) IFSC code ☐☐☐☐☐☐☐☐☐☐☐

SECTION G

DECLARATION BY THE INSURED:

I hereby declare that the information furnished in this Claim Form is true & correct to the best of my knowledge and belief. If I have made any false or untrue statement, suppression or concealment of any material fact with respect to questions asked in relation to this claim, my right to claim reimbursement shall be forfeited. I also consent & authorize TPA/Insurance company, to seek necessary medical information/documents from any hospital/Medical Practitioner who has attended on the person against whom this claim is made. I hereby declare that I have included all the bills/receipts for the purpose of this claim & that I will not be making any supplementary claim except the pre/post-hospitalization claim, if any

Date ☐D☐D☐M☐M☐Y☐Y   Place ☐☐☐☐☐☐☐☐☐☐

Signature of the Insured

SECTION H

GUIDANCE FOR FILLING CLAIM FORM - PART A
(To be filled in by the insured)

DATA ELEMENT	DESCRIPTION	FORMAT
SECTION A - DETAILS OF PRIMARY INSURED		
a) Policy No.	Enter the policy number	As allotted by the Insurance Company
b) SI No./Certificate No.	Enter the social insurance number or the certificate number of social health insurance scheme	As allotted by the organization
c) Company TPA ID No.	Enter the TPA ID No.	Surname, First name, Middle name
d) Name	Enter the full name of the policy holder	Surname, First name, Middle name
e) Address	Enter the full postal address	Include Street, City, and Pin Code

DATA ELEMENT	DESCRIPTION	FORMAT
SECTION B - DETAILS OF INSURANCE HISTORY		
a) Currently covered by any other Mediclaim/Health Insurance?	Indicate whether currently covered by another Mediclaim/Health Insurance	Tick Yes or No
b) Date of commencement of first insurance without break	Enter the date of commencement of first insurance	Use DD-MM-YY format
c) Company Name	Enter the full name of the Insurance Company	Name of the organization in full
Policy No.	Enter the policy number	As allotted by the Insurance Company
Sum Insured	Enter the total Sum Insured as per the policy	In Rupees
d) Have you been hospitalised in the last four years since inception of the contract?	Indicate whether hospitalised in the last four years	Tick Yes or No
Date	Enter the date of hospitalisation	Use MM-YY format
Diagnosis	Enter the diagnosis details	Open Text
e) Previously covered by any other Mediclaim/ Health Insurance?	Indicate whether previously covered by another Mediclaim/Health Insurance	Tick Yes or No
f) Company name	Enter the full name of the Insurance Company	Name of the organization in full

DATA ELEMENT	DESCRIPTION	FORMAT
SECTION C - DETAILS OF INSURED PERSON HOSPITALIZED		
a) Name	Enter the full name of the patient	Surname, First name, Middle name
b) Gender	Indicate Gender of the patient	Tick Male, Female or Third Gender
c) Age	Enter age of the patient	Number of years and months
d) Date of Birth	Enter Date of Birth of patient	Use DD-MM-YY format
e) Relationship to primary Insured	Indicate relationship of patient with policyholder	Tick the right option. If others, please specify.
f) Occupation	Indicate occupation of patient	Tick the right option. If others, please specify.
g) Address	Enter the full postal address	Include Street, City and Pin Code
h) Phone No.	Enter the phone number of patient	Include STD code with telephone number
i) E-mail ID	Enter e-mail address of patient	Complete e-mail address

SECTION B - DETAILS OF INSURANCE HISTORY		
a) Name of Hospital where admitted	Enter the name of hospital	Name of hospital in full
b) Room category occupied	Indicate the room category occupied	Tick the right option
c) hospitalisation due to	Indicate reason of hospitalisation	Tick the right option
d) Date of injury/Date disease first detected/Date of delivery	Enter the relevant date	Use DD-MM-YY format
e) Date of admission	Enter date of admission	Use DD-MM-YY format
f) Time	Enter time of admission	Use HH:MM format
g) Date of discharge	Enter date of discharge	Use DD-MM-YY format
h) Time	Enter date of discharge	Use HH:MM format
i) If injury give cause	Indicate cause of injury	Tick the right option
If Medico legal	Indicate whether injury is medico legal	Tick Yes or No
Reported to Police	Indicate whether police report was filed	Tick Yes or No
MLC Report & Police FIR attached	Indicate whether MLC report and Police FIR attached	Tick Yes or No
j) System of medicine	Enter the system of medicine followed in treating the patient	Open Text

SECTION E - DETAILS OF CLAIM		
a) Details of treatment expenses	Enter the amount claimed as treatment expenses	In Rupees (Do not enter paise values)
b) Claim for domiciliary hospitalization	Indicate whether claim is for domiciliary hospitalization	Tick Yes or No
c) Details of lump sum/cash benefit claimed	Enter the amount claimed as lump sum/ cash benefit	In Rupees (Do not enter paise values)
d) Claim Documents Submitted- Check List	Indicate which supporting documents are submitted	Tick the right option

SECTION F - DETAILS OF BILLS ENCLOSED
Indicate which bills are enclosed with the amounts in rupees

SECTION G - DETAILS OF PRIMARY INSURED'S BANK ACCOUNT		
a) PAN	Enter the permanent account number	As allotted by the Income Tax department
b) Account number	Enter the bank account number	As allotted by the bank
c) Bank name and branch	Enter the bank name along with the branch	Name of the Bank in full
d) Cheque/DD payable details	Enter the name of the beneficiary the cheque/ DDshould be made out to	Name of the individual/ organization in full
e) IFSC code	Enter the IFSC code of the bank branch	IFSC code of the bank branch in full

SECTION H - DECLARATION BY THE INSURED
Read declaration carefully and mention date (in DD:MM:YY format), place (open text) and sign.

Narayana Health Insurance

CLAIM FORM - PART B

TO BE FILLED IN BY THE HOSPITAL

(TO BE FILLED IN BLOCK LETTERS)

The issue of this Form is not to be taken as an admission of liability
Please include the original preauthorization request form in lieu of PART A

DETAILS OF HOSPITAL:

a) Name of the hospital

b) Hospital ID   c) Type of Hospital: Network   Non Network   (If non network, fill section E)

d) Name of the treating doctor   S U R N A M E   F I R S T   N A M E   M I D D L E   N A M E

h) Qualification   f) Registration No. with State Code

g) Phone No.

SECTION A

DETAILS OF THE PATIENT ADMITTED:

a) Name of the Patient   S U R N A M E   F I R S T   N A M E   M I D D L E   N A M E

b) IP Registration No.   c) Gender   Male M   Female F   Third Gender T

d) Age   Years Y Y   Months Y Y   e) Date of Birth D D M M Y Y Y Y

f) Date of admission D D M M Y Y Y Y   g) Time H H M M   h) Date of discharge D D M M Y Y Y Y

i) Time H H M M   j) Type of admission: Emergency   Planned   Day care   Maternity

k) If maternity   i. Date of delivery D D M M Y Y Y Y   ii. Gravida status

l) Status at time of discharge   Discharge to home   Discharge to another hospital   Deceased

m) Total claimed amount

SECTION B

DETAILS OF AILMENT DIAGNOSED (PRIMARY):

a)	ICD 10 Codes	Description	b) I	CD 10 PCS	Description
i. Primary Diagnosis			i. Procedure 1		
ii. Additional Diagnosis			ii. Procedure 2		
iii. Co-morbidities			iii. Procedure 3		
iv. Co-morbidities			iv. Details of procedure:		

c) Pre-authorization obtained   YES   NO   d) Pre-authorization No.

e) If authorization by network hospital not obtained, give reason:

f) hospitalisation due Injury: YES   NO   i) If Injury give cause: Self-inflicted   Road traffic accident

Substance abuse/alcohol consumption

ii. If Injury due to Substance abuse / alcohol consumption, Test Conducted to establish this   YES   NO (If Yes, attach reports)

iii. If medico legal   YES   NO   iv. Reported to Police   YES   NO   v. FIR no

vi. If not reported to police give reason

SECTION C

Narayana Health Insurance

CLAIM DOCUMENTS SUBMITTED - CHECK LIST:

- [ ] Claim Form duly signed
- [ ] Original pre-authorization request
- [ ] Copy of the pre-authorization approval letter
- [ ] Copy of photo ID card of patient verified by hospital
- [ ] Hospital Discharge summary
- [ ] Operation Theatre notes
- [ ] Hospital main bill
- [ ] Hospital break-up bill

- [ ] Investigation reports
- [ ] CT/MR/USG/HPE investigation reports
- [ ] Doctor's reference slip for investigation
- [ ] ECG
- [ ] Pharmacy bills
- [ ] MLC report & Police FIR
- [ ] Original death summary from hospital where applicable
- [ ] Any other, please specify

SECTION D

ADDITIONAL DETAILS IN CASE OF NON NETWORK HOSPITAL (ONLY FILL IN CASE OF NON-NETWORK HOSPITAL):

a) Address of the Hospital

City   State

Pin Code   b) Phone No.   c) Hospital PAN

d) Registration No. with State Code   e) Number of Inpatient beds

f) Facilities available in the hospital   i. OT [ ] YES [ ] NO   ii. ICU [ ] YES [ ] NO

iii. Others

SECTION D

DECLARATION BY THE HOSPITAL: (PLEASE READ VERY CAREFULLY)

We hereby declare that the information furnished in this Claim Form is true & correct to the best of our knowledge and belief. If we have made any false or untrue statement, suppression or concealment of any material fact, our right to claim under this claim shall be forfeited.

Date   [D D M M Y Y Y Y]

Place   [ ]

Signature and Seal of the Hospital Authority:

SECTION E

GUIDANCE FOR FILLING CLAIM FORM - PART B
(To be filled in by the insured)

DATA ELEMENT	DESCRIPTION	FORMAT
SECTION A - DETAILS OF HOSPITAL		
a) Name of Hospital	Enter the name of hospital	Name of hospital in full
b) Hospital ID	Enter ID number of hospital	As allocated by the TPA
c) Type of Hospital	Indicate whether In network or non network hospital	Tick the right option
d) Name of treating doctor	Enter the name of the treating doctor	Name of doctor in full
e) Qualification	Enter the qualifications of the treating doctor	Abbrevations of educational qualifications
f) Registration No. with State Code	Enter the registration number of the doctor along with the state code	As allocated by the Medical Council of India
g) Phone No.	Enter the phone number of doctor	Include STD code with telephone number

DATA ELEMENT	DESCRIPTION	FORMAT
SECTION B - DETAILS OF THE PATIENT ADMITTED		
a) Name of Patient	Enter the name of hospital	Name of hospital in full
b) IP Registration Number	Enter insurance provider registration number	As allotted by the insurance provider
c) Gender	Indicate Gender of the patient	Tick Male, Female or Third Gender
d) Age	Enter age of the patient	Number of years and months
e) Date of Birth	Enter time of admission	Use dd-mm-yy format
f) Date of admission	Enter time of admission	Use dd-mm-yy format
g) Time	Enter time of admission	Use hh:mm format
h) Date of discharge	Enter time of discharge	Use dd-mm-yy format
I) Time	Enter time of discharge	Use hh:mm format
j) Type of admission	Indicate type of admission of patient	Tick the right option
k) If maternity		
Date of delivery	Enter Date of Delivery if maternity	Use dd-mm-yy format
Gravida status	Enter Gravida status if maternity	Use standard format
l) Status at time of discharge	Indicate status of patient at time of discharge	Tick the right option
m) Total claimed amount	Indicate the total claimed amount	In rupees (Do not enter paise values)

DATA ELEMENT	DESCRIPTION	FORMAT
SECTION C - DETAILS OF AILMENT DIAGNOSED (PRIMARY)		
a) ICD 10 Code		
Primary Diagnosis	Enter the ICD 10 Code and description of the primary diagnosis	Standard Format and Open text
Additional Diagnosis	Enter the ICD 10 Code and description of the additional diagnosis	Standard Format and Open text
Co-morbidities	Enter the ICD 10 Code and description of the co-morbidities	Standard Format and Open text
b) ICD 10 PCS		
Procedure 1	Enter the ICD 10 PCS and description of the first procedure	Standard Format and Open text
Procedure 2	Enter the ICD 10 PCS and description of the second procedure	Enter the ICD 10 PCS and description of the second procedure

SECTION C - DETAILS OF AILMENT DIAGNOSED (PRIMARY)

Procedure 3	Enter the ICD 10 PCS and description of the third procedure	Standard Format and Open text
Details of procedure	Enter the details of the procedure	Standard Format and Open text
Details of procedure	Indicate whether pre-authorization obtained	Tick Yes or No
d) Pre-authorization No.	Enter pre-authorization number	As allotted by TPA
e) If authorization by network hospital not obtained, give reason	Enter reason for not obtaining pre authorization number	Open text
f) Hospitalization due to injury	Indicate if hospitalisation is due to injury	Tick Yes or No
Cause	Indicate cause of injury	Tick the right option
If injury due to substance abuse/ alcohol consumption, test conducted to establish this	Indicate whether test conducted	Tick Yes or No
Medico legal	Indicate whether injury is medico legal	Tick Yes or No
Reported To Police	Indicate whether police report was filed	Tick Yes or No
FIR No.	Indicate first information report number	As issued by police authorities
If not reported to police, give reason	Enter reason for not reporting to police	Open text

SECTION D - CLAIM DOCUMENTS SUBMITTED-CHECK LIST

Indicate which supporting documents are submitted

SECTION E - DETAILS IN CASE OF NON NETWORK HOSPITAL

a) Address	Enter the full postal address	Include Street, City and Pin Code
b) Phone No.	Enter the phone number of hospital	Include STD code with telephone number
c) Registration No. with State Code	Enter the registration number of the doctor along with the state code	As allocated by the Medical Council of India
d) Hospital PAN	Enter the permanent account number	As allotted by the Income Tax department
e) Number of Inpatient beds	Enter the number of inpatient beds	Digits
f) Facilities available in the hospital	Indicate facilities available in the hospital	Tick the right option. If others, please specify

SECTION F - DECLARATION BY THE HOSPITAL

Read declaration carefully and mention date (in dd:mm:yy format), place (open text) and sign and stamp